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**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, February 14, 2023, 6:00 p.m.**  
**Keizer Civic Center**



1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ January 2023
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - ❖ Park Reports:
    - Mike Pantalone: Sunset & Bob Newton
    - Clay Rushton: Bair & Hidden Creek
    - Mathew Poteet: Keizer Little League & Northview
    - Matt Lawyer: Chalmers-Jones & Clearlake
    - All: Keizer Rapids Park
  - ❖ Parks Grant Money: \$9,400 remaining of \$15,000
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
  - ❖ Board Member Reporting to Council: Mike Pantalone, Tuesday, February 21
8. ADJOURNMENT

Reminders: **Next Board Meeting: Tuesday, March 14, 2023**



**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, January 10, 2023  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER** – Chair Tanya Hamilton called the meeting to order at 6:00 p.m.  
Attendance was noted as follows:

**Present**

Tanya Hamilton, Chair  
David Loudon, Vice Chair  
Gwen Carr  
Lisa Cejka  
Michael Pantalone

**Council Liaison Present**

Councilor Juran for Kohler

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**Absent:**

Mathew Poteet  
Clay Rushton  
Katie Brady  
Matt Lawyer

**ELECTION OF CHAIR & VICE CHAIR:** Tanya Hamilton and Lisa Cejka were elected by unanimous consent for the positions of Chair and Vice Chair respectively.

**APPROVAL OF MINUTES:** Mike Pantalone moved for approval of the December 2022 Minutes. Lisa Cejka seconded. Motion passed as follows: Hamilton, Loudon, Carr, Cejka and Pantalone in favor with Poteet, Rushton, Brady and Lawyer absent.

**APPEARANCE OF INTERESTED CITIZENS:** None

**NEW/OLD BUSINESS**

**REASSIGNMENT OF PARKS:** Each Board member chose one park and the names of remaining parks were drawn at random for the second assignment. Results follow:

1. Tanya Hamilton: Country Glen & Mike Whittam
2. Mike Pantalone: Sunset & Bob Newton
3. Gwen Carr: Claggett Creek & Ben Miller
4. Clay Rushton: Bair & Hidden Creek
5. David Loudon: Wallace House & Meadows
6. Mathew Poteet: Keizer Little League & Northview
7. Katie Brady: Ryan J. Hill & Northridge
8. Matt Lawyer: Chalmers-Jones & Clearlake
9. Lisa Cejka: Palma Ciega & Willamette Manor

**Park Reports:**

- **Tanya Hamilton:** *Country Glen* looks great /*Northview* looks great.
- **Gwen Carr:** *Claggett Creek* vehicle damaged turf by doing donuts, portable toilets in need of service / *Bob Newton* looks good.
- **David Loudon:** *Northridge* still undeveloped /*Hidden Creek* looks good; soggy.
- **Katie Brady:** *Meadows* / *Ben Miller* no report
- **Lisa Cejka:** *Ryan J. Hill* looks good /*Willamette Manor* sign missing, damaged electrical box has been taped up.
- **All:** *Keizer Rapids Park* New pavement on the trail to the river from the Disc Golf area is very nice; some people leave trash along pathways but others pick it up; ongoing problem with graffiti; seasonal boat dock sections were removed; no ice storm damage.

**STAFF REPORT:** Robert Johnson reported that the seasonal boat ramp sections have been removed, staff continues to address graffiti, and everything is soggy so it is hard to get to some areas. Last week someone did 'donuts' at Keizer Rapids Park so staff is working on fixing that. Park signs are being systematically removed, repaired and repainted. Native plants have been planted on the old Palma Ciega trail to discourage people from using it.

**COUNCIL LIAISON REPORT:** Councilor Juran, filling in for Councilor Kohler, reported that Soraida Cross and Robert Husseman were sworn in as new Councilors and that Council adopted a new ordinance for rules of conduct in parks to give police an avenue to curb inappropriate behavior in area parks.

**OTHER BUSINESS:** Lisa Cejka volunteered to report to Council on January 17.

**ADJOURNMENT** ~ Meeting adjourned at 6:21 p.m.

***Next Meeting: February 14, 2023***

Approved: \_\_\_\_\_